
My Name

Address

City, State, Zip

Phone

Email

I am the Attorney for the Plaintiff/Petitioner Defendant/Respondent and my Utah Bar number is _____

In the District Justice Court of Utah
_____ Judicial District _____ County
Court Address _____

	Notice of Limited Appearance
_____ Plaintiff/Petitioner	_____ Case Number
v.	_____ Judge
_____ Defendant/Respondent	_____ Commissioner

I notify the court and parties that:

- (1) The court has appointed me to provide limited legal help to Plaintiff/Petitioner Defendant/Respondent, who is in military service and who is in default for having failed to answer a complaint/petition in a timely manner.
- (2) I accept that appointment, and I will:
 - try to find and contact the service member;

- notify the service member of this case;
- communicate to the court whether I have been able to locate and contact the service member;
- advise the service member of their rights and options;
- communicate to the court whether the service member wants to consent to the relief requested in the complaint/petition or to contest the matter;
 - If the service member wants to request a stay, I will prepare, file and serve the documents to request that this case be stayed.
 - If the service member wants to consent to the judgment, I will prepare, file and serve the documents to waive rights under the Servicemembers Civil Relief Act and consent to judgment.
 - If the service member wants to contest the case and move forward immediately, I will prepare, file and serve the documents to waive rights under the Servicemembers Civil Relief Act, but filing an answer (or other responsive pleading) is beyond the scope of my limited legal help.
- appear at hearings as needed to decide whether to stay this case;
- notify the court and parties if the service member hires me for representation beyond the scope of this Notice; and
- file and serve a Notice of Withdrawal upon termination of representation stated in this Notice.

- (3) The service member is responsible for all matters not described in this Notice.
- (4) Papers related to a matter within the scope of this Notice should be served on me at the address stated above and on the service member. Papers not related to a matter within the scope of this Notice should be served on the service member alone.
- (5) The clerk should enter my appearance and a brief description of this limited appearance on the case history of this case.
- (6) I have not included any non-public information in this document.

Sign here ► _____

Date _____

Attorney Typed or Printed Name _____

Certificate of Service

I certify that I served a copy of this document on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
(Other Party or Attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Fax (Person agreed to service by fax.) <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Clerk of Court)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Fax (Person agreed to service by fax.) <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Fax (Person agreed to service by fax.) <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Sign here ►

Date

Typed or Printed Name