

Date _____

Filing Fee is \$225.00, Cross-Petition filing fee is \$225.00

CHECKLIST FOR PETITIONS FOR WRIT OF CERTIORARI

The following deadlines and other requirements are derived from Rules 45 through 51 of the Utah Rules of Appellate Procedure.

_____ **FILING FEE:** \$225.00 if applicable (Petition for Writ of Cert ONLY)

_____ **DEADLINES FOR FILING**

- 1. Petition: 30 days after entry of decision of Court of Appeals, or decision on petition for rehearing. (Check for Extension Order)
- 2. Cross-petition: 30 days after service of petition.
- 3. Respondent: 30 days after service of petition.

_____ **LENGTH**

- 1. Petitioner 20 pages
- 2. Opposition 20 pages
- 3. Amicus 20 pages

_____ **PRINT AND COVER REQUIREMENTS**

- 1. 10 characters per inch; double spacing; proportional spaced typeface must be 13 points or larger for both text and footnotes; mono-spaced typeface may not contain more than 10 characters per inch for both text and footnotes.
- 2. Print on both sides of the page.
- 3. **Color:**

Petitioner	White	Cross-Petitioner	White
Respondent	Orange	Resp to X-Petition	Orange
- 4. Name of counsel and parties represented
 - a. Counsel filing brief on **lower right**
 - b. Opposing counsel on lower left

_____ **CONTENT REQUIREMENTS** – (Does not apply to Reply to Response)

- _____ 1. List of all parties unless appearing in caption.
- _____ 2. Table of contents with page references.
- _____ 3. Table of authorities with page references.
- _____ 4. Questions presented for review. (Petitioner only)
- _____ 5. Citation to opinion of Court of Appeals. (Petitioner only)
- _____ 6. Statement of jurisdiction. (Petitioner only)
- _____ 7. Constitutional provisions, statutes, ordinances, and rules. (Pet. only)
- _____ 8. Statement of case. (Petitioner only)
- _____ 9. Argument.
- _____ 10. Appendix: Court of Appeals and lower court decisions. (Petitioner only)
- _____ 11. Attorney Signature.
- _____ 12. Proof of Service.

_____ ****REPLY TO RESPONSE BRIEF ONLY**** (Not often filed)

- _____ 1. Deadline for Filing: No deadline
- _____ 2. Length: 5 pages
- _____ 3. Color: **Yellow**

_____ **Forwarded 1 copy of Writ of Cert to Central Staff**

_____ **Routed 1 set of Court of Appeals briefs to Central Staff (Petition for Writ of Cert ONLY)**